

MANAGEMENT PLAN MURWILLUMBAH ROWING CLUB INC.

Introduction

Murwillumbah Rowing Club Inc aims to foster amongst members the sport of rowing and to promote the sport within the Murwillumbah community. The Tweed River adjacent to the Clubhouse is the location used for rowing.

Activities conducted at the club include daily rowing for pleasure and for training, associated maintenance activities for the upkeep of the boat fleet, rowing as School sport and up to six regattas annually, conducted on weekends on a seasonal basis involving visiting Clubs and Schools. Regattas are licensed by the NSW Maritime Authority. Night functions are limited to monthly meetings of the Club Administration Committee and limited other functions for Club members such as its Annual Presentation night.

Access to the Clubhouse is restricted to financial members, prospective members who have signed an agreement seeking to learn to row, local school students participating in rowing as School sport under the supervision of Teachers, maintenance tradespersons, parents and visitors from other Clubs and Schools attending regattas. A Lloyd's Insurance Policy held by Rowing Queensland Inc., with which the Club is affiliated, provides Public, Pollution and Products Liability and Professional Indemnity cover for all members and prospective members.

Administration

The Club is administered by an annually elected Committee comprising as a minimum: President, Secretary, Treasurer, Vice President, Club Captain, Regatta Secretary and Public Officer.

The Club is Incorporated in accordance with NSW Legislation.

The Club's postal address is PO Box 846 Murwillumbah NSW 2484.

The Club has ABN 35 079 900 893.

The Secretary shall advise Council following each AGM of the principle office bearers, as an addendum to this plan.

Location

The Clubhouse is located on land owned by Tweed Shire Council at 33 Tumbulgum Road, Murwillumbah, comprising Lots 16 & 17 in DP9487 as shown on the accompanying survey plan, Attachment A and locality plan, Attachment B.

Hours of Operation

Rowing shall be restricted to daylight hours.

All members shall ensure that no noise, reasonably likely to disturb neighbors, occurs before 8am.

Regattas will be held only between the hours of 8.00am and 5 pm.

Member activities within the Clubhouse, outside of the hours of 8am to 8pm, shall be managed by the Committee member designated for the activity to ensure that no noise is audible outside of the building.

The designated Committee member shall be appointed at a Committee meeting prior to the activity.

Neighbouring Property Encroachment Control

A 5 strand wire boundary fence and private property signage is erected along the boundary with Lot 15, being 31 Tumbulgum Road.

No boundary fence exists between the Club and lot 18 being 35 Tumbulgum Rd. For regattas, or when any event involving other than Club members is scheduled, access to the foreshore area in front of neighbouring properties to the north east (Lots 18 and above) will be negotiated with the respective landowners for each event. Temporary fencing of pickets, mesh and rope will be erected on the north eastern boundary for each event to define any encroachment permitted for the particular event by the respective Owners.

Car Parking

Club Use

A plan of Parking on Site as designated on approved Building plans accompanies this Management Plan as Attachment C. This parking is normally sufficient for Club members. Overflow parking is available on the foreshore in front of the Clubhouse, weather permitting, in the unformed Kirby Street opposite and kerbside parking on Tumbulgum Road.

Regattas

Regatta Boat Trailer parking will be located on the foreshore in front of the Clubhouse designated by temporary signage and fencing for each Regatta. Overflow car parking shall use the unformed Kirby Street opposite and street parking in accordance with current requirements and restrictions.

Boat trailer Car Parking Site Plan is attachment D.

Boat trailers shall enter and leave the site in a forward direction.

Parking Control

Parking and traffic arrangements shall be the responsibility of the Regatta Secretary, unless an alternative member is designated this responsibility prior to the event by the Club Committee.

Local traffic requirements, including car parking availability, shall be provided to all competitors by the Club Regatta Secretary. This information will be made available by:

1. Posting on the Rowing Queensland Website
2. Mailing to all clubs within the Northern Rivers Rowing Association prior to all Murwillumbah regattas.
3. Poster display within the club house.
4. Letter box drop to residents in Tumbulgum Road 14 days prior to the event, inclusive of contact details (Attachment E). Contact details shall include the names of two committee members and contact mobile telephone numbers to resolve any issues which may be identified on the day of the regatta.

Reported illegal parking on public roads, if not resolvable by the Regatta Secretary, or appointed responsible Club Member at the time, shall be reported to the Police by that person for attention.

Implementation and Review

At the Committee meeting prior to each Regatta the Club Secretary shall list implementation of the Management Plan on the meeting agenda.

Under the direction of the Club President, all responsibilities will be reviewed, allocated and recorded in the minutes.

At the Committee meeting following each Regatta the Club Secretary shall list operation of the Management Plan on the meeting agenda. Reports will be received and considered from all delegated responsible persons, together with any matters raised by others. Actions taken shall be recorded in the minutes and the plan amended, if deemed necessary. Council shall be advised of any amendments to the Plan by the Club Secretary, together with details of the need for amendment.

Complaints/Suggestions

All complaints/suggestions received relating to the operation of the Rowing Club shall be referred to the Club President (or Acting President) at the earliest opportunity.

The Club President shall ensure that all complaints/suggestions are addressed, action recorded in the next Committee meeting minutes and the initiator advised of action taken.

Performance of Plan

The performance of the Plan for the year past shall be reported to each Annual General Meeting of the Club.

May 2008